



Associate Director of Music Ministries & Director of Choirs- Norman, OK

Description

McFarlin Memorial United Methodist Church's mission is Changing Lives that Change the World. We seek people who want their work to matter and have meaning, and who will live out our staff values of faith, integrity, openness, courage, compassion, accountability, resilience, patience and excellence.

McFarlin also recognizes that God made all creation and saw that it was good. As a diverse people of God who bring special gifts and evidence of God's grace to the unity of the Church and to society, we are called to be faithful to the example of Jesus' ministry to all persons. As a church that values the participation of all people at all levels of ministry, McFarlin seeks to be a place where all persons are open, welcoming, fully accepting, and supporting of all other persons, enabling them to participate fully in the life of the church, the community, and the world.

McFarlin Memorial United Methodist Church is a large and active church known for its musical excellence. McFarlin has a rich history of worship and music in its sanctuary services led by organ, choir, and handbells. The Associate Director of Music Ministries is part of a collaborative music ministry team, including two full-time musicians, one part-time musician, and an administrative assistant, that oversee a multi-generational music program with four choirs and six handbell choirs.

Responsibilities

- Conduct three choral ensembles: Chancel Choir (adults), Chapel Choir (high school and college), and McFarlin Singers (select schola group)
 - Prepare and conduct choirs for weekly rehearsals, Sunday worship, high holy days, and special worship services in collaboration with the Director. Services include All Saints, World Communion, Candlelight Carol, Christmas Eve, and Holy Week
 - Select appropriate choral repertoire in consultation with Director of Music in a wide variety of musical styles, including masterworks with orchestra
 - Coordinate and manage paid choral section leaders
 - Develop and recruit Youth Choir members and assist with Children's Choir as needed

- Maintain an organized library of choral repertoire in music library
- Lead congregational singing for worship services
- Plan and lead choir tours. Previous tours include both domestic and international locations
- Plan and lead Chancel Choir retreats
- Plan and lead annual Youth Music Dinner Theatre
- Assist Director, Pastors, and Pastoral Staff in planning worship
- Assist Director of Music with coordination of hired instrumentalists
- Coordinate and assist with music area fundraising activities. Fundraisers include parking space sales for sport events and the annual pumpkin sale
- Assist with planning and operating music department events
- Work collaboratively with Modern worship leaders as needed
- Additional responsibilities based on the needs of the department

Qualifications

- Masters of Music degree required, emphasis in Choral Conducting or Sacred Music preferred, DMA preferred
- 5+ years of experience in church music preferred
- Experience working with the adolescent voice
- Experience leading large masterworks preferred, ability to work with orchestra

Skills

- Ability to actively communicate with parents and families involved in music ministry
- Ability to recruit singers for adult and youth choirs
- Ability to recruit and sustain a volunteer team to assist with music ministry program
- Ability to plan and execute trips of large groups of people
- Piano or organ skills preferred
- Experience with leading handbell ensembles preferred
- Strong leadership skills
- Works well collaboratively
- Administrative, organizational, and computer skills including use of Microsoft Office systems and social media

This is a full-time, exempt position and reports to the Director of Music Ministries. McFarlin Memorial United Methodist Church offers competitive compensation, paid pension, and health insurance benefits.

Deadline: Open until filled Start date: August 1, 2024

To apply, please email a resume & cover letter to Acting Director of Music Ministries and Principal Organist, Dr. Stephen Wurst, at abowden@mcfarlinumc.org.